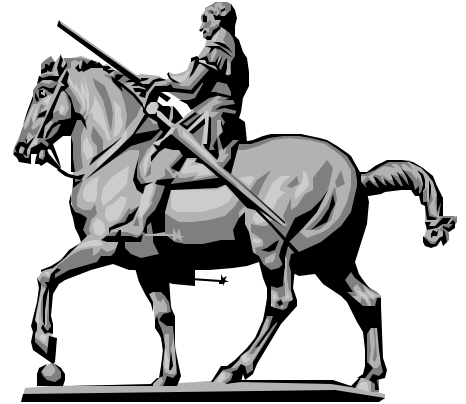




WHAT CONSTITUTES A SECURITY PROGRAM FOR A CULTURAL INSTITUTION?

BY STEVEN R. KELLER, CPP



1. Mission statement signed by the Director or Chairman of the Board.
2. Adoption of the "Suggested Guidelines in Museum Security" and compliance therewith.
3. Appointment of one designated person in charge of and responsible for protection and reporting to the Deputy Director or equal.
4. Adequate funding of the program.
5. A fire protection plan.
6. An acceptable fire alarm and detection system.
7. A life safety plan.
8. An acceptable burglar alarm system.
9. Key control and retrieval.
10. Adoption of access controls.
11. Adoption of parcel controls.
12. Adoption of an internal security and pre-employment screening program.
13. A protection training program for security and non-security staff.
14. Adequate security staffing by competent personnel.
15. Policies and procedures to define the protection program and means of implementation.
16. Documentation of your program.

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